

Name

Title or Position Condom Saturation Specialist – RRS I

Supervisor's Name Alice Beltran and Oscar Lopez

Date of Hire 2/4/19

Department Education

Evaluation Date

VAC OFFICIAL JOB DESCRIPTION SUMMARY

CONDOM SATURATION SPECIALIST - RRS I

The Risk Reduction Specialist I – Condom Saturation Specialist serves as a member of a team that provides HIV/STI prevention and intervention services (including HIV testing) through office hours and field based operations to individuals and groups at high risk of infection.

EMPLOYEE RISK FACTOR

I* Performs task that involve exposure or potential exposure to blood, body fluids or body tissue, or other potentially contaminated materials.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Provides HIV/STI prevention/intervention services. Services include: HIV testing, risk assessments, referrals to health and human services and drug treatment programs through active outreach to people who: (a) exchange sex for money/drugs or favors (male or female); (b) use injectable drugs; (c) men who have sex with men and (d) members of the transgender community.

Maintain a flexible schedule as a majority of outreach activities occur outside normal working hours (9:00 AM - 6:00 PM, Monday through Friday).

Uses products associated with HIV/STI testing including but not limited to equipment that will come in contact with blood, urine, oral and anal fluids.

Provides Prevention counseling for persons receiving the HIV/STI testing as directed by protocol. Maintains appropriate records of all activities and services in an accurate and timely manner. Reports progress and activities to supervisor on a regular basis.

Assures compliance with project objectives and grant requirements as assigned. Conducts himself/herself in a respectable manner on or off the job.

Identifies target audiences unable to visit on site and assesses their potential interest in organization's programs.

Visits institutions and organizations associated with target audiences and coordinates arrangements for staff visits.

Visits outreach sites, transports and sets up materials, and conducts program education and intervention services to the target populations.

Develops methods for feedback from outreach locations and evaluates program success, making adjustments as appropriate.

Prepares reports to supervisory staff on activities/efforts as directed.

Provides Health Education/Risk Reduction presentations to high risk community.

Responsible for the implementation of the Condom Saturation program. This includes providing labeled condoms, condom containers, and condom refills to over 70 collaborating sites, keeps track of collaborators and partnering sites, and collection and submission of monthly condom saturation data as well as collection of new or renewed memorandums of understanding. Will maintain web portal of information on condom access across South Texas updated.

Responsible for accurate department data entry regarding all HIV/STI testing within VAC and state health department collections systems.

Employee Signature: _____ Supervisor Signature _____